

DR.RADHAKRISHNAN GOVERNMENT MEDICAL COLLEGE, HAMIRPUR (HP).

No.HFW-HMR-GMC-Store/Tender Notice/2023/- **557** Dated, Hamirpur the **06/01/24**

Short Tender Notice

Dr. Radhakrishnan Government Medical College, Hamirpur (HP) invites sealed tenders from authorized distributors for procurement of **Major and Minor OT instruments, Department of General Surgery and OBG, Dr. Radhakrishnan Government Medical College Hamirpur (HP)**. Interested authorized distributors of concerned company may collect tender forms from Store Purchase Section of this office on all working days from 07/01/2024 to 22/01/2024 during office hours, on payment of Rs. 500/- at counter/Demand Draft in favour of **Principal, Dr RKGMC Hamirpur (HP)**. The tender form can be viewed & downloaded from Medical college website <http://www.rgmchamirpur.org/>.

Filled in tender form should be submitted on or before 22/01/2024 up to 05:00PM and tenders will be opened on 23/01/2024 at 11:30 AM in the office of undersigned. An E.M.D. of Rs. 5,000/-(Rupees five thousand only) has to be furnished by way of FDR duly pledged in favour of Principal, Dr.RKGMC Hamirpur (HP) along with the sealed tender. Tender form without EMD will not rightly be rejected. This Medical College reserves the right to accept or reject any tender without assigning any reason there for.


In case any date mentioned above happens to be a holiday, next day will be considered as due date.


Additional Director (Admin),
Dr.RKGMC, Hamirpur-HP

No.HFW-HMR-GMC-Store/Tender Notice/2023/- **564**
Copy to:-

Dated **06/01/24** 2024

1. The Director, Information & Public Relation Department Himachal Pradesh, Shimla for wide publicity at least three leading Hindi & English NEWS papers before 08/12/2023. It is requested that a copy of publication may please be supplied to this office.
2. The Director Medical Education & Research, HP Shimla-171009 for information please.
3. The Principal, Dr.RKGMC Hamirpur for information please.
4. HoD General Surgery, Dr.RKGMC Hamirpur for information and necessary action.
5. HoD OBG, Dr. RKGMC Hamirpur for information and necessary action.
6. In-charge, Information & Technology (IT) Section, IGMCM Shimla. He is requested to upload the above notice on website of this Medical College at the earliest.
7. All the vendors through mail whose address available in this office.
8. Notice Boards Medical College, Hamirpur.


Additional Director (Admin),
Dr.RKGMC, Hamirpur-HP

TENDER DOCUMENT

Tender Form sold to :

M/s _____

Receipt No. _____

Dated: _____

**FOR SUPPLY OF MAJOR AND MINOR OT INSTRUMENTS, DEPARTMENT OF
GENERAL SURGERY and OBG, DR. RKGMC-HAMIRPUR**

LAST DATE FOR RECEIPT OF BID	UPTO 5:00PM ON 22.01.2024
Tender/ Bid OPENING DATE	AT 11:30AM ON 23.01.2024

**Additional Director (Admin.)
Dr. RKGMC, Hamirpur-HP**

TEL No. 01972-222999

COST OF TENDER DOCUMENT

AT COUNTER Rs.500/-

BY POST Rs.600/-

Appd. [Signature]

Instructions alongwith Terms and Conditions:-

1. Tender must be enclosed in a properly sealed envelope addressed to the Principal Dr.RK GMC, Hamirpur HP. The tender must contain both **Technical as well as Financial bid in a separate envelope**. The envelope must be superscribed as "Tenders for the supply of Major and Minor OT instruments, Department of General Surgery and OBG **DR. RK GMC-HAMIRPUR**" and can be submitted by post or personally in the o/o Principal, Dr. RK GMC, Hamirpur on or before 22/01/2024 upto 5:00PM. For any query regarding tenderer may contact Principal, Dr.RK GMC, Hamirpur, HP, personally on phone No. 01972-222999.
2. The each & every page of tender document should be duly signed by tenderer.
3. All the columns of tender document shall be duly, properly and exhaustively filled in. The rates shall not be overwritten and overwriting if any shall result rejection of Tender. In case bidder is not quoting the rates for some items, the word "Not quoted" should be clearly mentioned in the particular columns and no column should remain left blank. Any omission in filling of the column of rates may result in rejection of tender straightway and will not be considered under any circumstances.
4. Samples must be produced of all items quoted in the tender document before the technical committee of department concerned on or before opening date of tender.
5. Earnest money for Rs. 5,000/- (Rs. Five Thousand only) in the shape of FDR in the name of Principal, Dr.RK GMC, Hamirpur-HP should be enclosed with the tender.
- 6.
7. **The tender must be accompanied with G.S.T No, Pan Card, Income Tax Return last three years and Sales Tax clearance certificate of taxes upto 31 March of preceding year.**
8. The rates quoted should be F.O.R. destination Principal Dr. RK GMC, Hamirpur-HP
9. The rates should be quoted inclusive of GST etc. The committee will also consider/compare the rates such items with same specification available on the GeM portal.
10. The branded products with requisite quality standard and certification in India will be given preference and the tenderer will have to produce authorization certificate from manufacturer or all India distributor.
11. The bidder will submit following undertakings duly attached with technical bid.
 - i. Undertaking on firms letter head that he will not try to gratify any person of the department.
 - ii. Undertaking on stamp paper that his firm has not been blacklisted by any HP state Govt. Deptt./Central Govt. Deptt.
 - iii. Bench price for the items supplied in any Govt. Deptt.
 - iv. Experience to supply the quoted items to HP state Govt. Office/ Central Govt/public sector undertakings etc.
 - v. Undertaking to the effect that the rates quoted are as per manufacturers rates and nowhere in India supplied the items at rates less than the quoted rates.
11. All photocopies of documents attached with the tender should be self-attested. The original catalogues etc., should be enclosed with bid along with the compliance sheets for each item. The index of the bid should give description of items quoted.
12. Inspection of premises of the firm may be carried out to ensure genuineness of the firm.
13. The tender shall be opened in the presence of tenderers or their authorized representatives.
14. The tenderers who do not fulfill the above mentioned conditions, their tender will be rejected straight way.
15. The financial bids of those bidders will only be opened whose technical bids recommended by technical committee.
16. The contract period of the tender is one year from the date of award of tender which may be extended further next one year. In the event of tender being accepted the tender will be converted in to a contract and will be governed by the conditions of contract. The contract

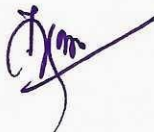


- will last for one year but in the event of any breach of agreement at any time on the part of contractor, the contract can be terminated summarily by the Principal, Dr. RKGMC, Hamirpur-HP without assigning any reasons and without compensation to the contractor. The contractor will supply genuine articles described in the schedule as per specifications. The articles will be of the good quality equal and answerable in every respect to the specifications given. The contractor will be answerable for all complaints as regards quality.
17. Performance security will be obtained from the successful tenderer. The performance security shall remain valid for a period of 60 days from the date of completion of contract.
 18. 100% payment will be released within 21 days against physical delivery of inspected/accepted articles duly sported with satisfactory inspection note and receipt of goods in good condition by consignee's site/destination.
 19. The contractor must dispatch all the articles within 15 days of receipt of supply order.
 20. The items supplied should be as per samples approved. The committee of this office will inspect all the items w.r.t. specifications and quality standard as quoted in the tender.
 21. The venders have to show the demonstration of any machinery/item on the demand of Technical Committee.
 22. Any dispute emerging from contract shall be subject to the jurisdiction of court at Hamirpur H.P. only.
 23. Principal, Dr. RKGMC Hamirpur (HP) holds the right to cancel the tender at any stage without assigning any reason.

I/We hereby undertake to supply the goods/material at the quoted rates specified in the Schedule and within the time specified in the conditions of the contract. The terms and conditions given in the contract will be binding upon me/us in the event of acceptance of my/our tender.

Read and accepted

Signature of tenderer



TECHNICAL SPECIFICATIONS FOR MAJOR AND MINOR OT INSTRUMENTS FOR DEPARTMENT OF GENERAL SURGERY AND OBG

1. Instruments of GENERAL SURGERY Department

<u>S.No</u>	<u>Item</u>	<u>Specifications</u>	<u>Remarks</u>
1	Kidney trays	Stainless steel, 200x90x40mm	
	Kidney trays	Stainless steel, 250x150x40mm	
2	Deaver retractor	30cms, (tip 25mm)	
	Deaver retractor	30cms, (tip 38mm)	
	Deaver retractor	30cms, (tip 50mm)	
	Deaver retractor	30cms, (tip 75mm)	
3	Czerny retractor	175mm (L), 38X22mm	
4	Spermatic cord holding clamp	14cm	
5	Gillie's Hook Retractor	18cm	
6	Doyen non crushing intestinal clamps	23-25 cm, curved	
7	Morris retractor	230mm (L) , 30X40mm	
	Morris retractor	230mm (L) , 35X50mm	
	Morris retractor	230mm (L) , 65X65mm	
8	Double ended catspaw retractor (Kilner)	15-16 cm	
9	Mastoid retractor	Self retaining 5 inches, 6 inches	
10	Doyen's retractor	230m (30X40mm)	
	Doyen's retractor	230m (40X60mm)	
	Doyen's retractor	230m (65X85mm)	
11	Kelly's Rectal Proctoscope	20mm X 75mm	
	Kelly's Rectal Proctoscope	19mm X 65 mm	
	Kelly's Rectal Proctoscope	12mm X 52mm	
	Kelly's Rectal Proctoscope	27mm X 54 mm	
	Kelly's Split Rectal Proctoscope	4 inch	
	Kelly's Split Rectal Proctoscope	5inch	
12	Mayo's instrument trolley	Stainless steel tubular framework Tray size-550(L)X400(W)mm Manual adjustable height-750 to 1250mm	
13	Laparoscopic port closure suture passer	24 cm length	

Note-

1. The Instruments quoted should be of high quality stainless steel, rust free.
2. The Instruments should have ISO9001/ CE certification.

2. Instruments of OBG Department

Ser No	Name of Instrument		Specification	Remarks
1.	SIM's Speculum	Small	60mm x 25mm/30mm	
		Medium	70mm x 30mm/35mm	
		Large	80mm x 35mm/40mm	
2.	CUSCO'S Speculum	Small	Length 80mm, width 22mm	
		Medium	Length 100mm, width 25mm	
		Large	Length 105mm, width 27mm	
3.	Anterior vaginal wall retractor		<ul style="list-style-type: none"> • Long straight handle for secure grip • Made in premium grade stainless steel • Satin finish to avoid glare free • The instrument can be sterilized and reused. • Length 26cm-10 1/4" 	
4.	Valsellum		<ul style="list-style-type: none"> • Length 10- 1/8" (25.5cm) • Curvature: Curved to side, or Angled. • Tip configuration : 3x4 Serrated teeth • Handle – finger Rings 	

Note-

1. The Instruments quoted should be of high quality stainless steel, rust free.
2. The Instruments should have ISO9001/ CE certification.

Dated: _____

Signature of Tenderer / Authorized Signatory: _____

Annexure-A

No.....

CHECK LIST

(To be enclosed with Technical Bid)

CERTIFICATE/DOCUMENTS/ANNEXURES TO BE SUBMITTED WITH TECHNICAL BID

(Please check following enclosures before submitting the bid)

Sr. No.	Particulars/Check-List	Yes	NO	Page Number	Remarks
1.	Whether Tender form fee of Rs.500 in cash/DD and Rs.600/-by post has been paid for tender form				Cash Receipt /DD No Date.....
2.	Whether EMD Rs.5,000/-(Rupees five thousand only) has been enclosed.				FDR/DD No Date.....
3.	Whether original Tender form/document duly signed & stamped all pages has been enclosed.				
4.	Whether copy of authorization letter of the original firm/bidder in favour of the authorized signatory of tender for signing tender documents & quoting rates (if any) has been enclosed.				
5.	Whether Non-blacklisting Undertaking Affidavit has been enclosed.				
6.	Whether attested copy of GST Number /VAT number of bidder/firm has been enclosed.				
7.	Whether Name & Address of the bidder's banker, Bank Account number IFSC/MICR Code has been given in tender form for ECS/RTGS purpose.				
8.	Whether copies of Income Tax Return for previous 3 (three) years (up to 31.03.2023) have been enclosed.				
9.	Whether an attested copy of GST paid/deposited of Financial Year 2022-2023 (,2020-2021,2021-2022, 2022-23) has been enclosed				
10.	Whether the technical specifications, Brand/make/model & Warranty period etc. of the equipment/machinery etc. have been mentioned in the attached Annexure- (list of items of Tender) and attached with Technical Bid documents.				
11.	Whether Authorization/certificates of original manufacturer(on Performa Annexure-) has been enclosed for all items/materials/products etc. quoted in the tender by the bidder.				
12.	Whether rates have been quoted on the prescribed Financial/Price Bid Form/Performa Annexure- (without deleting any item from list) and whether all pages of Financial/Price Bid are duly signed with stamp & page numbered are sealed in a separate envelope with superscription & name & address of bidder/firm.				

Dated: _____

Signature of Tenderer / Authorized Signatory: _____

To be enclosed with Techno-Commercial Bid

BIDDER PARTICULARS

Bidder Serial Number Allotted on Tender Document: _____

1. Name of the Bidder :
2. Address of the Bidder :
3. Name of the Manufacturer (s) :
4. Address(es) of the Manufacturer :
5. Name and address of the person :

To whom all references shall be made regarding this tender inquiry.
Telephone :

Telex :

Fax :

e-mail address :

Witness :

Signature

Name

Address

Designation

Company

Date

Company Seal

A handwritten signature in dark ink, consisting of a stylized 'S' followed by a horizontal line and a small flourish.

ANNEXURE-C

PRICE BID PROFORMA

Sr. No.	Name of item	Rate	Qty.	Cost of item	Taxes/Duties (GST & other)		Total cost (including GST)

It is certified that the cost of items shown above, has included all taxes/duties etc. and nothing above shall be charged over and above this cost.

Authorized Signatory:
Name of the firm/bidder:-
Address with Phone No.(Company)

